



Process and Timeline for Recognition as a FAANS “NON-ACCREDITING” MEMBER

Membership in FAANS is available to organizations or associations of nonpublic schools in Florida that comply with the following:

FIRST YEAR

1. The representative of the interested organization contacts the FAANS President who then informs the Secretary and the Chairperson of the Membership & Standards Committee. The President may then invite the representative to attend the next FAANS meeting as a Guest.
2. If the interested organization feels they comply with the FAANS “Standards for Non-Accrediting Members” and they wish to proceed with the process for membership, a representative of the interested organization must inform the FAANS President of their intent to begin the process.
3. The representative of the interested organization must then attend all scheduled FAANS meetings as a Guest and must meet with the Standards and Membership Committee at each of those meetings.
4. The interested organization must have a current website that provides the following minimum information:
 - a. History, Purpose and Philosophy
 - b. By-Laws, Code of Ethics and Mission Statement
 - c. Standards and evaluative criteria, Policies and Procedures, including non-discriminatory policies
 - d. Board of Directors; *(with Name, Title and contact information of each Director)*
 - e. School Membership Chart with detailed information about each member school
 - f. Forms and Fee Schedule
5. The interested organization must submit the **SCHOOL MEMBERSHIP INFORMATION CHART** (available on the FAANS website.) A minimum of ten (10) Florida nonpublic schools is required for FAANS membership.
6. Minutes of all meetings of the applying association or organization from the past two school years must be provided to the Membership and Standards Committee.

SECOND YEAR

1. During the second year, the interested organization shall continue to send a representative to each of the scheduled FAANS meetings.
2. A Representative must meet with Membership and Standards Committee at each of those meetings.

THIRD YEAR

1. During the third year of attendance at FAANS meetings, the interested organization must seek sponsorship from three (3) FAANS member organizations. Each sponsoring organization must write an email to the FAANS President with copies to the Secretary and to the Chair of the Membership and Standards Committee. These emails from sponsor organizations must be received at least two (2) weeks prior to the FAANS Spring meeting.
2. At the FAANS Spring Meeting, after the third consecutive year of attendance at meetings, if the applying organization has complied with all FAANS Standards for Non-Accrediting Members, the Membership and Standards Committee will make a recommendation as to whether or not to extend an application to the interested organization. A majority of FAANS members present will then vote to extend a "Non-Accrediting Member" application at that time, or to request more information before extending an application.
3. If members vote to extend the application, the interested organization must submit electronically a completed "**Application for Non-Accrediting Membership.**" A copy of this application must be mailed, together with a \$200.00 non-refundable application fee, before the next FAANS meeting in the fall.
4. In order to maintain active candidacy for membership, the applying organization must meet and maintain the above requirements and abide by the FAANS Code of Ethics.
5. Only FAANS recognized organizations, not individual non-public schools, may be FAANS Members. These organizations may not represent themselves in any way as being "Accrediting Members."
6. Non-public schools that are members of these organizations may not represent themselves or advertise as being members of FAANS.